2020/2021 Student Competency Record
Pharmacy Technician I
8305 - 36 weeks

Student _____

School _____

School Year _____

Teacher Signature _____

Traditional letter or numerical grades do not provide adequate documentation of student achievement in competency-based education; therefore, the Virginia Standards for CBE require a recording system to provide information about competencies achieved to employer, student-employee, and teacher. The Student Competency Record provides a means for keeping track of student progress. Ratings are assigned by the teacher for classroom competency achievement and by the teacher-coordinator in conjunction with the training sponsor when competence is evaluated on the job.

Tasks/competencies designated "Required" are considered essential statewide and are required of all students. In some courses, all tasks/competencies have been identified as required. Tasks/competencies marked "Optional" are considered optional; they and/or additional tasks/competencies may be taught at the discretion of the school division. Tasks/competencies marked with an asterisk (*) are considered sensitive, and teachers should obtain approval by the school division before teaching them.Student competency records should be kept as long as the student is enrolled in the school and for five years after the student graduates/leaves the school.

Note: Students with an Individualized Education Program (IEP) or an Individualized Student Alternative Education Plan (ISAEP) will be rated, using the following scale, only on the competencies identified in their IEP or ISAEP.

Students will be expected to achieve a **satisfactory rating** (one of the three highest marks) on the Student Competency Record (SCR) rating scale on at least 80% of the required (essential) competencies in a CTE course.

...RATING SCALE...
1 - Can teach others
2 - Can perform without supervision
3 - Can perform with limited supervision
4 - Can perform with supervision
5 - Cannot perform

8305 36 weeks		Pharmacy Technician I TASKS/COMPETENCIES	Date	Rating
		Demonstrating Personal Qualities and Abilities		
Required	1	Demonstrate creativity and innovation.		
Required	2	Demonstrate critical thinking and problem solving.		
Required	3	Demonstrate initiative and self-direction.		
Required	4	Demonstrate integrity.		
Required	5	Demonstrate work ethic.		
		Demonstrating Interpersonal Skills		
Required	6	Demonstrate conflict-resolution skills.		
Required	7	Demonstrate listening and speaking skills.		
Required	8	Demonstrate respect for diversity.		
Required	9	Demonstrate customer service skills.		
Required	10	Collaborate with team members.		
		Demonstrating Professional Competencies		
Required	11	Demonstrate big-picture thinking.		
Required	12	Demonstrate career- and life-management skills.		
Required	13	Demonstrate continuous learning and adaptability.		
Required	14	Manage time and resources.		
Required	15	Demonstrate information-literacy skills.		
Required	16	Demonstrate an understanding of information security.		
Required	17	Maintain working knowledge of current information-technology systems.		
Required	18	Demonstrate proficiency with technologies, tools, and machines common to a specific occupation.		
Required	19	Apply mathematical skills to job-specific tasks.		
Required	20	Demonstrate professionalism.		
Required	21	Demonstrate reading and writing skills		
Required	22	Demonstrate workplace safety.		
		Examining All Aspects of an Industry		
Required	23	Examine aspects of planning within an industry/organization.		
Required	24	Examine aspects of management within an industry/organization.		
Required	25	Examine aspects of financial responsibility within an industry/organization.		
Required	26	Examine technical and production skills required of workers within an industry/organization.		

Required	27	Examine principles of technology that underlie an industry/organization.		
Required	28	Examine labor issues related to an industry/organization.		
Required	29	Examine community issues related to an industry/organization.		
Required	30	Examine health, safety, and environmental issues related to an industry/organization.		
		Addressing Elements of Student Life		
Required	31	Identify the purposes and goals of the student organization.		
Required	32	Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.		
Required	33	Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.		
Required	34	Identify Internet safety issues and procedures for complying with acceptable use standards.		
		Exploring Work-Based Learning		
Required	35	Identify the types of work-based learning (WBL) opportunities.		
Optional	36	Reflect on lessons learned during the WBL experience.		
Required	37	Explore career opportunities related to the WBL experience.		
Optional	38	Participate in a WBL experience, when appropriate.		
		Exploring the World of Pharmacy		
Required	39	Describe the healthcare team.		
Required	40	Describe various pharmacy settings.		
Required	41	Describe the roles and responsibilities of pharmacy professionals.		
Required	42	Maintain American Heart Association cardiopulmonary resuscitation (CPR)/basic life support (BLS).		
Required	43	Describe the professional organizations, regulatory boards, and credentialing in the field of pharmacy.		
		Building a Professional Career		
Required	44	Research job opportunities for pharmacy technicians.		
Required	45	Describe the federal requirements for handling and disposal of non-hazardous, hazardous, and pharmaceutical substances and waste.		
Required	46	Describe the federal requirements for controlled substance prescriptions and DEA controlled substance schedules.		

Required	47	Describe the federal requirements for restricted drug programs and related medication processing.		
Required	48	Describe the current state and federal regulations regarding the practice of pharmacy.		
Required	49	Explain the role of professional ethics in the pharmacy workplace.		
Required	50	Determine the legal responsibilities of the pharmacy technician.		
Required	51	Explain the importance of professional development for pharmacy technicians.		
		Communicating in the Pharmacy Setting		
Required	52	Demonstrate the basic knowledge of medical terminology, anatomy, and physiology as related to disease states and pharmacy care.		
Required	53	Maintain patient, business, and personal confidentiality.		
Required	54	Practice patient and customer service.		
		Applying Pharmacy Calculations		
Required	55	Demonstrate knowledge of basic medical mathematical skills.		
Required	56	Perform mathematical calculations.		
		Incorporating Safety Procedures		
Required	66	Provide a safe, clean, and comfortable environment for the client.		
Required	67	Identify environmental safety hazards, prevention methods, and disaster plans.		
Required	68	Demonstrate general principles of asepsis.		
Required	69	Describe standard precautions and infectious disease control measures.		
Required	70	Demonstrate sterilization and sanitation procedures.		
Required	71	Identify laws and standards concerning infectious and hazardous waste.		
		Introducing Prescription and Over-the-Counter Drugs		
Required	61	Use pharmaceutical references and resources.		
Required	62	Describe the federal agencies involved in drug approvals, classifications, and recalls.		
Required	63	Describe the drug classification system.		
Required	64	Explain the naming convention of drugs.		
Required	65	Identify the therapeutic classes of drugs.		

		Locally Developed Tasks/Competencies		