

**2020/2021 Student Competency Record**  
**Master Barber II**  
**8741 - 36 weeks, 280 hours**

<b>Student</b>	<b>School Year</b>
<b>School</b>	<b>Teacher Signature</b>

Traditional letter or numerical grades do not provide adequate documentation of student achievement in competency-based education; therefore, the Virginia Standards for CBE require a recording system to provide information about competencies achieved to employer, student-employee, and teacher. The Student Competency Record provides a means for keeping track of student progress. Ratings are assigned by the teacher for classroom competency achievement and by the teacher-coordinator in conjunction with the training sponsor when competence is evaluated on the job.

Tasks/competencies designated "Required" are considered essential statewide and are required of all students. In some courses, all tasks/competencies have been identified as required. Tasks/competencies marked "Optional" are considered optional; they and/or additional tasks/competencies may be taught at the discretion of the school division. Tasks/competencies marked with an asterisk (\*) are considered sensitive, and teachers should obtain approval by the school division before teaching them. Student competency records should be kept as long as the student is enrolled in the school and for five years after the student graduates/leaves the school.

**Note: Students with an Individualized Education Program (IEP) or an Individualized Student Alternative Education Plan (ISAEP) will be rated, using the following scale, only on the competencies identified in their IEP or ISAEP.**

Students will be expected to achieve a **satisfactory rating** (one of the three highest marks) on the Student Competency Record (SCR) rating scale on at least 80% of the required (essential) competencies in a CTE course.

**...RATING SCALE...**

- 1 - Can teach others**
- 2 - Can perform without supervision**
- 3 - Can perform with limited supervision**
- 4 - Can perform with supervision**
- 5 - Cannot perform**

8741 36 weeks, 280 hours	<b>Master Barber II TASKS/COMPETENCIES</b>		Date	Rating
<b>Demonstrating Personal Qualities and Abilities</b>				
Required	1	Demonstrate creativity and innovation.		
Required	2	Demonstrate critical thinking and problem solving.		
Required	3	Demonstrate initiative and self-direction.		
Required	4	Demonstrate integrity.		
Required	5	Demonstrate work ethic.		
<b>Demonstrating Interpersonal Skills</b>				
Required	6	Demonstrate conflict-resolution skills.		
Required	7	Demonstrate listening and speaking skills.		
Required	8	Demonstrate respect for diversity.		
Required	9	Demonstrate customer service skills.		
Required	10	Collaborate with team members.		
<b>Demonstrating Professional Competencies</b>				
Required	11	Demonstrate big-picture thinking.		
Required	12	Demonstrate career- and life-management skills.		
Required	13	Demonstrate continuous learning and adaptability.		
Required	14	Manage time and resources.		
Required	15	Demonstrate information-literacy skills.		
Required	16	Demonstrate an understanding of information security.		
Required	17	Maintain working knowledge of current information-technology (IT) systems.		
Required	18	Demonstrate proficiency with technologies, tools, and machines common to a specific occupation.		
Required	19	Apply mathematical skills to job-specific tasks.		
Required	20	Demonstrate professionalism.		
Required	21	Demonstrate reading and writing skills.		
Required	22	Demonstrate workplace safety.		
<b>Examining All Aspects of an Industry</b>				
Required	23	Examine aspects of planning within an industry/organization.		
Required	24	Examine aspects of management within an industry/organization.		

Required	25	Examine aspects of financial responsibility within an industry/organization.		
Required	26	Examine technical and production skills required of workers within an industry/organization.		
Required	27	Examine principles of technology that underlie an industry/organization.		
Required	28	Examine labor issues related to an industry/organization.		
Required	29	Examine community issues related to an industry/organization.		
Required	30	Examine health, safety, and environmental issues related to an industry/organization.		
<b>Addressing Elements of Student Life</b>				
Required	31	Identify the purposes and goals of the student organization.		
Required	32	Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.		
Required	33	Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.		
Required	34	Identify Internet safety issues and procedures for complying with acceptable use standards.		
<b>Exploring Work-Based Learning</b>				
Required	35	Identify the types of work-based learning (WBL) opportunities.		
Optional	36	Reflect on lessons learned during the WBL experience.		
Required	37	Explore career opportunities related to the WBL experience.		
Optional	38	Participate in a WBL experience, when appropriate.		
<b>Demonstrating Safety, Sanitation, and Disease Control</b>				
Required	39	Sanitize hands before and after every service.		
Required	40	Demonstrate standard treatment of an injury to a client and to oneself.		
Required	41	Follow OSHA guidelines for sanitizing and disinfecting implements after exposure to blood.		
Required	42	Identify the components of a Safety Data Sheet (SDS).		
Required	43	Demonstrate prescribed procedures for attending to a contaminated (i.e., by blood spill, disease) work area.		
Required	44	Demonstrate knowledge of blood-borne pathogens, including blood poisoning, hepatitis C, and AIDS.		

Required	45	Demonstrate safety practices when working with all chemicals.		
<b>Maintaining, Sanitizing, and Disinfecting Implements, Equipment, and Facilities</b>				
Required	46	Sanitize and disinfect combs, brushes, shears, and other implements.		
Required	47	Sanitize and disinfect electrical equipment.		
Required	48	Maintain shop equipment.		
Required	49	Sanitize rollers, clips, perm rods, and perm trays.		
Required	50	Launder towels, capes, and smocks.		
Required	51	Sanitize and disinfect work areas.		
<b>Exhibiting Professionalism and Workplace Ethics</b>				
Required	52	Demonstrate a professional image.		
Required	53	Demonstrate correct posture and physical poise.		
Required	54	Follow practices and procedures related to workplace ethics.		
<b>Gathering Client's History</b>				
Required	55	List client's personal information and factors that could affect the service.		
Required	56	Record client's medical history to ensure client's health and safety.		
Required	57	Inform client of any irregular scalp conditions.		
<b>Cutting Hair</b>				
Required	58	Consult with client before haircut.		
Required	59	Apply towel and drape to client.		
Required	60	Analyze client's hair, prior to a haircut.		
Required	61	Demonstrate various haircutting elevations.		
Required	62	Demonstrate hand positions for cutting.		
Required	63	Demonstrate safe and effective handling of haircutting implements.		
Required	64	Cut hair at all elevations.		
Required	65	Check overall haircut.		
Required	66	Trim beard, mustache, sideburns, eyebrows, and ear hair.		
<b>Styling Hair</b>				
Required	67	Consult with client prior to styling hair.		
Required	68	Identify design style principles.		
Required	69	Demonstrate use of blow dryer and brushes.		
Required	70	Set hair, using pin curls.		

Required	71	Set dry hair on hot rollers.		
Required	72	Set hair, using curling iron.		
Required	73	Set hair, using rollers.		
Required	74	Demonstrate hair wrapping and sculpting techniques.		
Required	75	Perform finger waves.		
Optional	76	Straighten hair, using thermal tools.		
Optional	77	Style hair by basic braiding.		
Required	78	Demonstrate comb-out techniques.		
<b>Performing a Permanent Wave</b>				
Required	79	Consult with client regarding a permanent wave.		
Required	80	Analyze hair and scalp condition.		
Required	81	Perform predisposition test.		
Required	82	Perform a preliminary strand test for a permanent wave.		
Optional	83	Select rod type for permanent waving.		
Required	84	Perform wrap method.		
Required	85	Apply protective cream and cotton for client protection.		
Required	86	Demonstrate application of chemicals.		
Required	87	Apply permanent wave according to manufacturer's directions.		
Required	88	Demonstrate test curl.		
<b>Performing Chemical Relaxing</b>				
Required	89	Identify straightening techniques and chemical straightening products.		
Required	90	Analyze hair prior to straightening it.		
Required	91	Examine scalp.		
Required	92	Consult with client about prior chemical relaxers used.		
Required	93	Select correct chemical.		
Required	94	Select appropriate strength of relaxer.		
Required	95	Demonstrate sectioning and subsectioning.		
Required	96	Apply protective cream.		
Required	97	Apply relaxer.		
Required	98	Demonstrate smoothing.		
Required	99	Complete client record card for chemical services.		
<b>Lightening and Coloring Hair</b>				
Required	100	Consult with client regarding previous chemical use.		

Required	101	Define <i>temporary, semipermanent, demipermanent, and permanent</i> color.		
Required	102	Formulate desired color for client.		
Required	103	Select appropriate strength of developer for desired results.		
Required	104	Perform patch/predisposition test to determine sensitivity to color.		
Required	105	Perform a preliminary strand test for color.		
Required	106	Demonstrate appropriate sectioning and subsectioning.		
Required	107	Apply first-time (virgin) lightener.		
Required	108	Apply lightening retouch.		
Required	109	Demonstrate highlighting techniques.		
Required	110	Apply temporary color and/or semipermanent color to hair.		
Required	111	Apply demipermanent color to hair.		
Required	112	Apply first time (virgin) permanent tint to hair.		
Required	113	Apply permanent tint retouch.		
Required	114	Remove hair color from skin.		
Required	115	Complete client record card for color services.		
<b>Caring for Skin, Hands, and Feet</b>				
Required	116	Remove unwanted hair.		
Optional	117	Perform basic manicure.		
Optional	118	Perform basic pedicure.		
Optional	119	Perform a basic facial.		
<b>Managing the Shop</b>				
Required	120	Identify local, state, and federal regulations for operating a business.		
Required	121	Explain the types of insurance coverage needed by barber shops.		
Required	122	Evaluate various barbering business types.		
Required	123	Define <i>inventory control</i> .		
Required	124	Demonstrate knowledge of employee-management skills.		
Required	125	Keep daily shop records.		
<b>Locally Developed Tasks/Competencies</b>				
